# **Residential Tenancy Application Form – NSW**

**Property Square Realty** 

susan@propertysquare.com.au

How many people will occupy this property?

Mr. Mrs. Ms. Dr. Other.

Given Name.

**Driver's Licence State.** 

**Passport Country.** 

Mobile No.

Fax No.

377-383 Sussex Street

Sydney NSW 2000

(02) 9113-0888

(02) 9113-0999

Address of property to be rented.

Lease commencement date?

PERSONAL DETAILS

Please provide details.

Lease term?

Surname.

**Date of Birth** 

Passport No.

Contact details.

Home No.

Work No.

Email address.

What is your current address?

Driver's Licence No.

0414 888 666

Please ensure you complete all details required.

Susan Chiu

Shop 1

**PROPERTY DETAILS** 

**AGENT DETAILS** 

A.

**Principal:** 

Name:

**Phone:** 

Fax:

Mob:

В.

1.

2.

3.

4.

C.

5.

6.

7.

**Email:** 

Address:



### PRIVACY STATEMENT

## PRIVACY DISCLOSURE STATEMENT OF PROPERTY SQUARE REALTY (REFER SECTION A)

We are an independently owned and operated business. We are bound by the National Privacy Principals. We collect personal information about you in this form to assess your application for a residential tenancy. We may need to collect information about you from your previous landlords or letting agents, your current employer and your referees. We will also check whether any details of tenancy defaults by you are held on a tenancy default database. Your consent to us collecting this information is set out below.

We may disclose personal information about you to the owner of the property to which this application relates. If this application is successful we may disclose your details to service providers relevant to the tenancy relationship including maintenance contractors and the landlord's insurers. We may also send personal information about you to the owners of any other properties at your request.

You have the right to access personal information that we hold about you by contacting our privacy officer (see contact details above). If you do not complete this form or do not sign the consent below then your application for a residential tenancy may not be considered by the owner of the relevant property or, if considered, may be rejected.

## E. PRIVACY CONSENT

I the Applicant acknowledge that I have read the Privacy Notice of Property Square Realty. I authorise Property Square Realty to collect information about me from:

- (a) My Previous letting agents and/or landlords;
- (b) My personal referees;
- (c) Any Tenancy Default Database which may contain personal information about me. I also authorize Property Square Realty to disclose details about any defaults by me under the tenancy to which this application relates to any tenancy default database to which it subscribes including Tenancy Information Centre of Australia (TICA) and/or National Tenancy Database (NTD).

I authorize Property Square Realty to disclose the personal information it collects about me to the owner of the property even if the owner is resident outside Australia and to any third parties – valuers, contractors, salespeople, insurance companies, body corporates, other agents and tenancy default databases.

Signature

Date

#### **NOTICE: Section 42A**

If you dispute all or part of the amount specified in this statement and if you have been unable to resolve the dispute, you may apply to the Fair Trading Tribunal for a determination of the matter. Legal action to recover the amount specified in this statement cannot be commenced until 28 days after it has been served on you.

F.	APPLICANT HISTORY		I.	OTHER INFORMATION	
9.	How long have you lived at your current address? 19.		19.	Car registration	
10.	Why are you leaving this address?		J.	RESERVATION	
11.	Agent/Landlord details of this pr Name of landlord or agent	coperty (if applicable)		Complete this section if you wish to reserve the property for a period of Reservation Fee Reservation Per \$	
12.	What was your previous residential address? Th (a) (b)		(a)	e Landlord's Agent undertakes: The premises will not be let during the Reservation Period, pending the agreement of a residential tenancy agreement; The whole fee will be refunded if the landlord does not decide to	
13.	How long did you live at this add	lress?	<ul> <li>(b) The whole fee will be refunded if the landlord does not declad to enter into a residential tenancy agreement for the premises during the Reservation Period;</li> <li>(c) The whole fee will be refunded if the landlord does not carry out (during the Reservation Period) repairs or other work upon which is</li> </ul>		
14.	Agent/Landlord details of this pr Name of landlord or agent.	operty (if applicable)	a conditio (d)	(during the Reservation Period) repairs or other work upon which is n to entry into a residential tenancy agreement; If the Applicant decides not to enter into a residential tenancy agreement, and the premises are not let or otherwise occupied during the Reservation Period, the landlord may retain the	
	Landlord/Agent's phone no.	Weekly rent paid		portion of the fee representing the rent that would hav during the Reservation Period (based upon the propos but must refund the remainder; and	ve been paid
	Was bond refunded in full?	If not, why?	(e)	If a residential tenancy agreement is entered into, the contributed towards rent for the premises.	fee is to be
a				Signature of the Landlords Agent	Date
G. 15.	EMPLOYMENT HISTORY Please provide your employment	dotoila			
15.	What is your occupation?	uetans	17		
			К.	DECLARATION I hearby offer to rent the property from the owner und	ler a lease to be
	Employer's name. (incl. account	ant if self employed)	the	prepared by the Agent. I acknowledge that I will be re following amounts:	equired to pay
	Employer's address.			Property Rental	
				\$ per week or \$per	month
	Contact name.	Phone no.		First payment of rent in advance	\$
	Length of employment	Net income?		Rental bond (4 weeks rent) Tenant's share of cost for preparing tenancy agreement	\$ nt \$
16.	Please provide your previous employment details. Occupation?			Sub total	\$
	Occupation?			Less: deduct Reservation Fee/ Deposit	\$
	Employer's name.			Amount payable on signing tenancy agreement (Cash or bank cheque only)	\$
	Contact name.	Phone no.	of	I acknowledge that this application is subject to the owner/landlord. I declare that all informatio	
H.	CONTACTS/ REFERENCES			this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.	
17.	Please provide a contact in case of emergency Surname Given name				
	Relationship to you.	Phone no.		Signature	Date
18.	Please provide two personal refe 1. Surname	rences Given name			
	Relationship to you	Phone no.			
	2. Surname	Given name			
	Relationship to you	Phone no.			